



4603 – 48 Street  
Stony Plain, AB  
T7Z-2A8

Human Resources  
T: 780-963-8462  
T: 780-963-8463

## **RELEASE OF STAFF INFORMATION**

As part of the normal operation of a school division, names, photos and videos of staff are used in a variety of ways including press releases, school newsletters, yearbooks, websites, social media and employment posting announcements. Staff names are used to create email addresses and usernames that are shared with Parkland School Division personnel throughout the division. Further, names and photos are used to identify staff as employees of the division in areas of recognition such as long service awards. It is considered important that such information continue to be provided.

Accordingly, we are asking you to complete the following information, and to indicate your acknowledgement to its use by signing below.

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(Employee name – please print)

I hereby acknowledge the use of personal information provided above for the purpose noted.

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Signature

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Date